## PROFESSIONAL DEVELOPMENT

Covey's Seven Habits Through the Lens of the TriMetrix Acumen – Dimensional Balance Page Graph			
Covey's Seven Habits of Highly Effective People	<b>One Mind, Two Views, Three Focus Areas in Each View</b> (Graph Key: 80–100 High; 60–79 Medium; 40–59 Low)		
	Acumen- Self View Growth Focus	Acumen- World View Growth Focus	
	PERSONAL VICTORY HABITS - Independ	lence	
<b>1. Be Proactive</b> Habit Summary: Take responsibility for your life and behavior.	Self-Direction: You act from a chosen set of principles, not from reactive emotions or external pressures. Sense of Self: Recognizing your own worth gives you the power to choose your response.	<b>Systems Judgment:</b> You interpret events through a mindset of ownership and vision, rather than victimhood.	
TRUTH: "Balance	ed minds initiate action. Unbalanced minds r	react to circumstances."	
<b>2. Begin with the End in Mind</b> Habit Summary: Define clear values and goals to guide your life.	Self-Direction: Clarifies your internal structure, your purpose, values, and vision provide hope and clarity about the future. Role Awareness: Enables focus on meaningful goals and daily performance.	Systems Judgment: Helps align your impact with broader systems (team, org, society). Practical Thinking: Getting things done feels focused and meaningful, resulting in less overwhelm and frustration.	
TRUTH: "Whe	n we have a vision of what the end game is, align our actions with deeper purpose	, we can successfully ə."	
<b>3. Put First Things First</b> Habit Summary: Prioritize what matters most.	<ul> <li>Self-Direction and Role Awareness: You translate your values into daily disciplines.</li> <li>Sense of Self: As you insert this discipline into your daily thought and actions, by honoring your time and energy by protecting what matters to you, you feel proud of yourself, and your self-worth strengthens.</li> </ul>	<b>Practical Thinking:</b> You assess what's urgent vs. important in your tasks, and take charge of your schedule, time, and actions – and begin to feel eager and enthusiastic about every day.	
TRUTH: "Effe of v	L ctive prioritization grows clarity in all three S alue and creates calmer days and less frust	L Self View dimensions ration daily."	



PUBLIC VICTORY – Interdependence			
<b>4. Think Win-Win</b> Habit Summary: Seek mutual benefit in all interactions.	<b>Sense of Self: D</b> emonstrates confidence in your own value—no need to dominate or diminish.	<b>Understanding Others:</b> Honors the worth and dignity of others. <b>Systems Judgment:</b> Seeks equitable solutions that work within structures and relationships.	
TRUTH: "Win-Wi	n thinking arises when we value both oursely	ves and others equally."	
5. Seek First to Understand, Then to Be Understood Habit Summary: Empathetic listening before advocating your view.	<b>Self-Direction:</b> Holds back impulsive responses to allow space for understanding.	<b>Understanding Others:</b> Deeply values others' uniqueness and inner experience. <b>Systems Judgment:</b> Builds trust through thoughtful communication frameworks.	
TRUTH: "Listening w	rell requires balanced valuation of others, sy	rstems, and your own ego."	
<b>6. Synergize</b> Habit Summary: Combine strengths through creative collaboration.	<b>Sense of Self:</b> A secure identity allows openness to others' ideas.	Understanding Others and Systems Judgement: Appreciates diverse perspectives and channels them into innovative ideas and outcomes. Practical Thinking: Combines talents and efforts for amplified	
		results	
TRUTH: "Synergy is the	fruit of balanced thinking—valuing people, t	asks, and systems in harmony."	
	Self-Renewal		
<b>7. Sharpen the Saw</b> Habit Summary: Invest in continual renewal across four areas: physical, mental, emotional, and spiritual.	Sense of Self: Honors your humanity, joy, rest, and growth. Role Awareness: Builds habits and routines to support effectiveness. Self-Direction: Regularly reviews alignment between actions and vision		
TRUTH: "Personal re	alignment between actions and vision newal requires all three value dimensions w	orking together in the self."	